



## REQUEST FOR QUOTATION

Simplified Bidding No. 26  
Series of 2026

Date: May 18,2026

### Procurement of 2026 AGMA Souvenir Program

Interested bidders are invited to participate in the simplified bidding and submit proposals/quotations for the goods/items/services as specified below:

No.	Description/Specification	RIV Number	Quantity	UOM
1.	Souvenir Program Annual General Membership Assembly 2026	21131	100	Pc/s

#### General Conditions:

1. Procurement will be conducted through simplified bidding procedures (**Sealed Quotation**) as specified in the **Alternative Modes of Procurement** in the **NEA Memorandum No. 2017-019**, otherwise known as the "Revised Procurement Guidelines and Simplified bidding Procedures for Electric Cooperatives IRR-RA 10531 (2017)".
2. Proposals/quotations must be VAT inclusive (if applicable), and the same shall be placed in a sealed envelope and must be received by the BAC Secretariat on or before **May 22,2026, 3:00PM** at the **CENPELCO Main Office, Padilla St., San Carlos City, Pangasinan**.
3. Online submission is allowed and **may be password protected**. For proposals with passwords, and to maintain password security, please contact our BAC Secretariat through the phone number provided. Proposal sent through email must be received by the BAC Secretariat on or before **May 22,2026, 3:00PM**.
4. Suppliers are required to submit an **updated company profile, valid Business Permit, and BIR Certificate of Registration (Form 2303)** as part of their documentary requirements.
5. The proposals/quotations shall not be considered unless properly signed by the supplier or by its duly authorized representative/s. Quotation form must be filled out and all details must be provided.
6. Suppliers are required to strictly adhere to prescribed template (**Annex B-Quotation Form**).

**Note:** Suppliers for various electrical materials shall comply with accreditation requirements as enumerated in **ANNEX A**. Suppliers with valid accreditation may directly proceed with the submission of the **Sealed Quotation** as scheduled.

CENPELCO reserves the right to accept or reject any or all bids to award whole or in part, declare a failure of bidding or not to award the contract, without disclosing any reason, to waive minor defects or infirmities therein, and to accept such bid as may be advantageous to CENPELCO.

For further inquiries, kindly reach the following:

Email Address: [cenpelcobac@gmail.com](mailto:cenpelcobac@gmail.com)

Contact Number: 09159251947

**(SGD) Engr. Gerardo A. Ignacio**  
BAC Chairperson

Noted by:

**(SGD) Engr. Rodrigo F Corpuz**  
General Manager

(Company Header)

QUOTATION FORM

DATE:

\_\_\_\_\_  
 \_\_\_\_\_  
**COMPANY NAME**

\_\_\_\_\_  
**COMPLETE ADDRESS**

Please submit the canvass sheet at the CENPELCO Main Office, Padilla St., San Carlos City, Pangasinan on the date specified in the Invitation to Bid.

NO.	DESCRIPTION/ SPECIFICATION	BRAND/ORIGIN	QUANTITY	UOM	UNIT PRICE	TOTAL
<b>GRAND TOTAL</b>						

**TERMS OF PAYMENT** : \_\_\_\_\_  
**WARRANTY** : \_\_\_\_\_  
**DELIVERY PERIOD** : \_\_\_\_\_  
**PRICE VALIDITY** : \_\_\_\_\_

**CONFORME:**

\_\_\_\_\_  
*Signature Over Printed Name*

**Contact Number** : \_\_\_\_\_  
**Email Address** : \_\_\_\_\_  
**Facebook Account** : \_\_\_\_\_

**Important reminders/ instructions to bidders:**  
 1). Fill out this form accurately.  
 2). Indicate terms of payment and the number of days delivery.  
 3). All quoted price/s should be vat inclusive (if applicable).  
 4). Stocks/ items/services should be available and can be delivered within the delivery period.  
 5). Indicate the brand and/or attach brochures and/or pictures and/or specifications, whenever possible.  
 6). All participating bidders are requested to comply the accreditation requirements of CENPELCO.